



## 2026 TECUMSEH FARMERS MARKET VENDOR APPLICATION

*The Market on Evans property & Tecumseh Farmers Market is owned and managed by the Tecumseh Downtown Development Authority.*

### 2026 VENDOR CONTACT INFORMATION

Name: \_\_\_\_\_ Business name: \_\_\_\_\_  
Address: \_\_\_\_\_ City/State: \_\_\_\_\_  
Phone: \_\_\_\_\_ Cell Phone: \_\_\_\_\_  
Email: \_\_\_\_\_

Please list all products you will be selling at the market and attach general photos. You can also email this form and photos to [market@tecumsehmi.gov](mailto:market@tecumsehmi.gov):

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*Attach copies of licenses required for operation of your business with your application (i.e. organic, pet treats, nursery, USDA, MDARD, Health Department, etc.).*

### 2026 STALL RENTAL COMMITMENT

(24 markets in 2026: May 16 – October 24; excluding October 10)

#### Inside stalls (including electricity)

- Seasonal - 1 Stall: \$225
- Seasonal - 2 Stalls: \$400
- Daily - 1 Stall: \$25

#### Outside stalls

- Seasonal - 1 Stall: \$200
- Seasonal - 2 Stall: \$350
- Seasonal - 3 Stalls: \$500
- Daily - 1 Stall: \$20

#### Food Trucks

- Daily - \$40

**By signing below, I certify that I have read, understand, and adhere to all applicable guidelines and agreements as stated.** (*Guidelines and agreements are subject to change with advance notice*).

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Printed Name: \_\_\_\_\_

#### Applications can be sent to:

Vicki Riddle | Tecumseh Farmers Market Manager | [market@tecumsehmi.gov](mailto:market@tecumsehmi.gov) or to:  
Tecumseh Downtown Development Authority | PO Box 396, Tecumseh, MI 49286

**Checks made payable to: Tecumseh Downtown Development Authority**



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### Rules and Regulations

#### Market Information

- Season dates & hours of operation: Saturdays starting at 9am until 1pm, beginning May 16th through October 24th. There is NO market on October 10<sup>th</sup> due to the Appleumkin Festival. Markets occur rain or shine (exceptions for extreme weather conditions).
- All vehicles must be removed from the marketplace by 8:45am and cannot be brought back in until after 1pm when the barricades are removed by either the Market Manager or other designated volunteer. Vendors are asked to park across the street towards the back of the parking lot: No vendor parking allowed next to the marketplace at Long Motor Sales. If you have a mobility impairment, contact the Market Manager.
- Vendors must contact the Market Manager by 3pm the Thursday before market if they are unable to attend the market that week. Seasonal vendors are allowed 4 absences. Any vendor with 2 no-call-no-shows will forfeit their permanent stall and will be a Daily Vendor on a first-come-first-serve basis.
- Food Trucks/Trailers must arrive and be parked prior to 8:30am. They may park in their assigned spot the night before on Friday.
- To alleviate congestion during market set-up, vendors are asked to fully unload their vehicle, park across the street, then return to finish setting up their stall. This is also suggested during market tear-down; only bring in your vehicle when your stall is fully broken down.
- Vendors are not permitted to tear-down their stall before the end of market without prior authorization from the Market Manager. If a vendor sells out of their product before 1pm, they may display a "Sold Out" sign at their stall and leave the marketplace, returning after 1pm to tear-down.
- All vendors & Food Trucks/Trailers must be removed from the property by 8pm on Saturday. Failure to do so may result in expulsion from the market.
- Tecumseh's Farmers Market only hosts local vendors who are based in the following counties in the State of Michigan: Lenawee, Jackson, Washtenaw, Hillsdale, & Monroe.



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### Applications

- Products which the vendor plans to sell must be listed on the application and approved by the market manager. Additional products brought to the market which were not listed will not be able to be sold until approved by the Market Manager.
- All vendors must have submitted an approved application prior to attending market. No drop-ins are allowed.
- All vendors must provide copies of the appropriate business licensing and insurance information with their application, such as certificate of assumed name (DBA), sales tax license, nursery license, proof of insurance, liability waiver, etc.

### Stall Fees

- Stall fees are due on the market's opening day, May 16th. Vendors may pay a \$25 deposit to secure their stall at that time. The full stall fee is due for all vendors by June 13th, 2025. There will be a \$25 late fee for every week the full amount is not filled.
- No refunds or prorated passes are available.

### Stall Spaces

- A space is generally defined as a 10'x15' area for the inside stalls, 12'x12' for outside stalls.
- Vendors are responsible for tables, tents, extension cords and other items needed for display.
- All tents/canopies outside the pavilion in the grass **must** be weighed down on all four corners. If not, the vendor may not use the tent/canopy.
- Vendors are responsible for cleaning all trash and waste within and around their stall. There will be a \$25 fee assessed to the vendor if cleanup is required.
- Animals/pets are not allowed in the market stall with vendors/owners during market hours of operation. Designated service animals are allowed.
- Walkways must be kept clear with allowance for A-Frame/Sandwich Board signs. Pallets on walkways are not allowed.



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### Signage & Labeling

- Vendors must clearly display their name/business and prices for all items being sold.
- Certifications and licenses must be posted during market hours.
- Vendors that accept assistance programs must display program signs (i.e. EBT, WIC, etc.)

### Produce, Baked Goods, Meat, and Poultry

- All produce must be grown by the vendor. Produce may be sold by an employee of the vendor.
- Produce or products labeled “organic” must have been grown or raised on farms with organic certification. This certification must be provided to the market manager and displayed at the vendor's booth.
- Baked goods not processed in a licensed facility must adhere to Michigan’s Cottage Food Law and baked by the vendor. Failure to do so will result in expulsion from the market.
- Canned foods, except jam, are **not** covered by the Cottage Food Law and therefore must follow the rules and guidelines from the Lenawee County Health Department & MDARD.
- All meat and egg products must be properly refrigerated/frozen and properly labeled. Only products raised by the vendor may be sold.
- Meat & Poultry must have been processed at a USDA inspected facility.
- Vendors selling eggs must comply with MDARD labeling requirements.
- The Market Manager holds the right to visit any vendor on a predetermined date to inspect produce, crafts, products, etc., along with a member of the Farmers Market Advisory Committee.

### Arts & Crafts Vendors

- All products shall be deemed home-crafted by the vendor. Products handmade in another region or country and shipped in are not included in the definition of home crafted. Vendors must agree to remove any articles the Farmers Market Advisory Committee does not deem appropriate. Any new designs/patterns must be approved by the Market Manager to prevent "copycats."



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### Other Market Regulations

- Smoking is not allowed in the market stalls or anywhere in the vicinity of the marketplace.
- Vendors must always wear appropriate clothing. Shoes & shirts must be worn during market hours.
- No political solicitation is permitted on market grounds.
- Solicitation and the distribution of unrelated market products are not permitted without approval from the Market Manager.
- Vehicles are prohibited from driving on the center grass area of the marketplace.
- Vendors are required to present either a copy of general liability insurance coverage, listing the City of Tecumseh and the Tecumseh Downtown Development Authority as additional insured **OR** sign a waiver of liability to keep on file. It is strongly encouraged for vendors to have their own liability insurance. The Farmers Market or The Market On Evans is not responsible for any injury, mishap, damage or loss on any vendor stall/area or because of a product or stall component of the vendor. The vendor is solely responsible.
- Any violation of these rules or guidelines can result in the termination of involvement of the vendor in the Farmers Market.



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### TECUMSEH FARMERS MARKET INDEMNIFICATION, HOLD HARMLESS AND RELEASE AGREEMENT

Vendor agrees to be bound by the terms of this Tecumseh Farmers Market Indemnification, Hold Harmless and Release Agreement (“Agreement”).

The following definitions shall apply to this Agreement:

“DDA” shall mean Tecumseh Downtown Development Authority, its officers, directors, employees, agents, volunteers, successors and/or assigns.

“Vendor” shall mean the person or entity who has completed the Tecumseh Farmers Market Application and the Tecumseh Farmers Market Vendor Agreement, their employees, agents, volunteers, family members, heirs and/or assigns.

The DDA encourages Vendor to purchase liability and property damage insurance for the activities of the Vendor at the Tecumseh Farmers Market. If Vendor has purchased said insurance coverage, it/they shall provide a Certificate of Insurance covering the entirety of the season for which Vendor has reserved stall(s)/spot(s) for the current season.

The DDA shall not be held liable, and Vendor shall hold the DDA harmless, for any damages or claims whatsoever for property damage and/or personal injury to any Vendor, which may occur on or about the Market on Evans or any other property being used for the Tecumseh Farmers Market, including during transportation to and from the Tecumseh Farmers Market, regardless of cause, including any damages or claims that may have been caused by the DDA.

Vendor shall indemnify the DDA for any loss, damages, liability, claims, suits, costs and expenses resulting therefrom, including attorneys’ fees, brought against the DDA by any Vendor, customer, or member of the public caused by Vendors activities, work, acts, whether by commission or omission, associated with their participation in the Tecumseh Farmers Market.

Vendor waives, releases, and discharges any and all claims for bodily injury, including death, or property damage which may occur, no matter when discovered, which have or hereafter accrue as a result of the Vendor’s participation in or at the Tecumseh Farmers Market



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I HEREBY STATE THAT I HAVE READ, UNDERSTAND AND AGREE TO THE TERMS OF THIS AGREEMENT.

Vendor's Printed Name: \_\_\_\_\_

Vendor's Signature: \_\_\_\_\_

Vendor's Address, City, State, and Zip Code:

\_\_\_\_\_

Vendor's Email and Telephone Number: \_\_\_\_\_

Date: \_\_\_\_\_



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### TECUMSEH FARMERS MARKET VENDOR AGREEMENT

In exchange for mutual consideration as specified herein, the exchange of which is hereby acknowledged, the Tecumseh Downtown Development Authority (“DDA”) and \_\_\_\_\_ (“Vendor”) agree to enter into and be bound by this Tecumseh Farmers Market Vendor Agreement (“Agreement”). The DDA shall permit Vendor to occupy the stall/spot as specified in the Tecumseh Farmers Market Application (“Application”) for the time period(s) so specified in exchange for the applicable fee. The fee is nonrefundable. Vendor shall not assign or transfer their rights under this Agreement to any person and/or entity, including the right to the use of a reserved stall/spot without the express, written consent of the Chamber

The DDA agrees to:

1. Provide support for Vendor in preparation for and during the days of operation of the Farmers Market.
2. Upkeep and preparation of the Market on Evans for Vendor’s use of the reserved stall/spot for the days of operation of the Farmers Market.
3. Provide marketing to promote the Farmers Market to encourage customer attendance, which may include promotion of individual vendors selling products at the Farmers Market.

The Vendor agrees to:

1. Consistent attendance at the Farmers Market for the times/dates reserved. If Vendor is not going to attend for a reserved time, Vendor agrees to communicate with the Market Manager by phone or email no later than 5:00 p.m. on the Thursday before the scheduled day of operation. If Vendor fails to notify the Marketing Manager three (3) times during the season of operation, the DDA reserves the right to cancel this Agreement in its sole discretion with no refund of any fee.
2. Keep the reserved stall/spot clean and orderly during the days of operation and shall remove all items, inventory and equipment after the day of operation. If Vendor has reserved an outside spot, Vendor shall limit its space to 12’ x 12’ per outside spot(s) so reserved. If Vendor is operating a food truck, the food truck and all associated equipment shall be removed from the Market on Evans property no later than 8:00 p.m. on the day of operation.



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3. Abide by and comply with the Tecumseh's Farmers Market Rules and Regulations, which Vendor acknowledges to have received a copy, which are incorporated into and constitute a part of this Agreement by reference.

4. Participate in and/or cooperate with any special programming, themes, or events for any specific day of operation.

5. Address any concerns or complaints with the Farmers Market, other vendors, or customers to the Market Manager. If the concern is with the Market Manager, Vendor shall contact the Economic Development Director (517) 424-6003 or [market@tecumsehmi.gov](mailto:market@tecumsehmi.gov) or a member of the Tecumseh Downtown Development Board of Directors ([dda@tecumsehmi.gov](mailto:dda@tecumsehmi.gov)). Vendors shall not speak of these concerns with other vendors or customers of the Farmers Market. In addition, Vendor agrees not to disparage the DDA, the Marketing Manager, the Farmers Market or customers to the public by social media or publicly without first communicating any concerns as specified in this paragraph. Violations of this paragraph may result in immediate termination of this Agreement with no refund of any fee.

6. Grants to the DDA, its representatives and employees the right to take photographs or videos of Vendor for purposes of publication or advertising by print or electronic media. Vendors agree to forever waive any right to copyright, trademark, or trade dress claims pursuant to this paragraph. Vendor agrees that the DDA may use said photographs and/or videos with or without my name(s) for any lawful purpose.

7. Agrees to be bound by the Hold Harmless and Indemnification Agreement which is incorporated into and made a part of this Agreement by reference.

I have read and agree to bound by the terms of this Agreement.

Vendor's Authorized Signature: \_\_\_\_\_

Vendor's Printed Name: \_\_\_\_\_

Date: \_\_\_\_\_

DDA Authorized Signature: \_\_\_\_\_

DDA Printed Name: \_\_\_\_\_

Date: \_\_\_\_\_